

## Youth Partnership

Partnership between the European Commission  
and the Council of Europe in the field of youth



## Conference

**on the role of youth work in supporting young people in vulnerable situations**

**25-28 November 2014, Malta**

### PRACTICAL INFORMATION

The conference will start on Wednesday, 26 November 2014 at 09:00 and will finish on Thursday, 27 November 2014 at 18:00.

#### Accommodation and meeting venue:

**Dolmen Resort Hotel**  
Qawra, St. Paul's Bay, SPB 2402 Malta  
[www.dolmen.com.mt](http://www.dolmen.com.mt)  
Tel. +356 2355 2355

**Accommodation** is booked and covered by the partnership between the European Commission and the Council of Europe in the field of youth in single rooms from 25 to 28 November 2014.

For the duration of the conference **meals** will be provided at the hotel and paid for by the EU-CoE youth partnership.

### How to get there

#### Shuttle Service

The easiest way to get to Dolmen Resort Hotel is with the shuttle service [Maltatransfer.com](http://www.maltatransfer.com): please see the details here: [http://www.maltatransfer.com/Services/11/Airport Shuttle Transfers](http://www.maltatransfer.com/Services/11/Airport%20Shuttle%20Transfers)

Upon arrival at Malta International Airport you will find a **Maltatransfer.com** DESK situated in the **baggage reclaim** area.

Please buy your **2-way ticket there**, you can pay in cash or by credit card, the ticket itself has all the information of the transport paid and a receipt is attached with the ticket – **you will need the receipt for the 2-way ticket for the reimbursement**. The ticket has as well the information of the departure pickup time and the contact numbers.

Once you exit into the arrivals lounge follow the signs on the left, at the corner near the Bank of Valletta office you will find the waiting room, from which eventually the driver will lead you to the transport vehicle. The exit to the transport vehicle parking is on the left hand side of the arrivals terminal, just a few paces away from the waiting room.

### By public transport (bus)

Alternatively you can catch bus No: X1 from the bus stop situated outside the arrivals terminal, the bus will take you from the airport to the hotel. The stop closest to the hotel is Bugibba Terminus. The first bus leaves at 05:00 hrs and the last one leaves at 22:38 hrs. For further information see the Public Transport website: <http://www.publictransport.com.mt/>

### Taxi

**Only if** your plane's arrivals and departures **- at home and in Malta -** are in the period **from 22.00 to 07.00am**, your taxi cost could be reimbursed, on the condition of the presentation of the **original taxi receipt**.

If you take a taxi in Malta airport, in order to avoid being overcharged, we suggest that you book the taxi from the Taxi booth situated in the arrival area as soon as you leave the arrivals but you are still in the airport. The booth is situated close to the HSBC ATM. According to the official Malta International Airport (<http://gettinghere.maltaairport.com/en/white-taxi.htm>) website, the taxi from the Airport to Qawra should cost €25.00.

### Travel reimbursement

At the *registration desk of the conference* on 26 November you will receive the reimbursement form to sign and to submit therewith your travel documents for reimbursement.

Travel costs will be reimbursed after the meeting by bank transfer according to your personal invitation letter received from the secretariat, according to the financial rules of the Council of Europe.

### Local travel costs:

The local transportation (bus, shuttle, etc.) will be reimbursed upon presentation of the original payment evidence. Please note that taxi costs cannot be reimbursed (only with the exception described above).

### Insurance

Specific travel-related risks are covered by a **CHARTIS** insurance policy (number **2.004.761**), which provides cover for people up to their 76th birthday. The following help-line **CHARTIS Assistance 24 Hours** can be called in case of need: **(32) 3 253 69 16**. It is not necessary to take out a supplementary insurance policy and such a policy will not be reimbursed by the Council of Europe.

### Currency

The currency in Malta is Euro.

### Programme and further documents

You could find the programme of the conference and all the related resources at the website:

<http://pjp-eu.coe.int/en/web/youth-partnership/malta-2014>

**Wishing you a safe journey to Malta!**

