

Pieces of a European Puzzle

European Dimensions in Youth Work

Profile and Aims of the Course

ESTA-Europa Institute, Bocholt
December 8th to 14th, 2002

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Deadline for applications

Applications have to be submitted to

European Citizen Academy – Europa Institut Bocholt
Antje Ruppert
Adenauerallee 59
D-46399 Bocholt
Germany

e-mail: ruppert@esta-bocholt.de

fax: 0049-2871-343-101

tel: 0049-2871-343-118

by mail, fax or e-mail by **October 18th, 2002.**

Application procedure and selection of participants

- Participants will receive an invitation to the Training Course by **November 1st, 2002.**
- They will receive a list of internet links and a bibliography to provide further reading recommendations on the topics of the training.
- Furthermore the project-team will develop questions and tasks that will help the participants in the preparation for the training.
- For communication among the participants, for transparency and structured information on the proposed projects and the participating organisations and for follow up contact and counselling purposes a TC e-group will be installed within the preparation process.

Profile of the participants

- Multipliers, who work with youth in E.U. and other European countries, should make contacts with organisations in the field of European youth work and intensify them.
- They should get to know each other and develop and realise further projects on an European level.
- Multipliers, who work with disadvantaged young people should make contacts with those who are not working with underprivileged youth and develop further projects.
- Multipliers who are working in an regional context should be involved in national and European networks and working structures.

Enrolment fee, travel and costs of the course

Board and lodging of all participants are provided and paid for .

Travel expenses and visa fees are reimbursed on presentation of the relevant receipts according to the rules of the Directorate of Youth and Sport of the Council of Europe.

Payment is made either by bank transfer after the Training Course, or at the end of the Training Course in cash (EURO).

An enrolment fee of EURO 34 will be deducted from the amount to be reimbursed for travel expenses.

Pieces of a European Puzzle - Introduction

The Training Course “Pieces of a European puzzle” aims at developing new approaches and participant's project ideas in the field of active European citizenship.

The Training Course is only one part of a long-term process which will allow participants to learn about the processes of conceptualising and implementing activities in the area of community work with a European dimension.

Citizenship is considered being a dynamic concept which requires active involvement of all members of society. Considering the lack of active participation or at least the change of the participatory traditions today, new approaches in community work need to be developed. These new approaches are based on a deeper understanding of cultural mechanisms, the critical reflection on current practice in community work and the development of new concepts, involving new target groups with new methods.

The programme of this TC reflects these aims. Starting with exploring different dimensions of identity and social skills and their definition in different cultures, continuing with a more thorough understanding of socio-political mechanisms, the first 2 days of the training facilitate a conceptual, value oriented basis for individual participation.

Citizenship in it's dynamic, self- and socially responsible dimension is to be experienced and developed by the participants in mixed working groups, exercises, simulations and lectures/discussions.

As a second step, the role of young people in the process of participation will be the main focus followed by the presentation of tools for the practical side of participation projects and examples for good practice "field work". The project managers invited to present their participation projects will work as resource persons not only in the workshops following their presentations but also in the counselling process that will follow the TC. Their topics - Human/Rights, Social Engagement, Political Participation, Community Work with Disadvantaged Youth, Intercultural Learning - also represent the diversity of active participation projects and a possible structure of this field.

The creation and conceptualisation of participants' own projects is the final stage during the TC, and the beginning of the follow up. This allows participants to apply new skills, attitudes and knowledge. It also allows them to undertake their first project-making steps during the TC, with a counselling opportunity offered by an expert project-management trainer and the TC leaders. Finally, this part of the TC helps along a network of European Citizens who will share not only information, but also real projects and in that way become a part of the constant development of the European Citizenship concept and conscience.

3 aspects are particularly important during the TC:

- the long-term involvement and development of sustainable relations between participants and their organisations, especially in the field of East-West relationships in European community work;
- the constant consideration for different levels of community work (from local to global) which enables participants to work more effectively against the progressing disconnection and loss of understanding and cooperation between local/ regional/ national and broader/global levels;
- the exchange of current practices in different areas of Europe, their comparison and the mutual questioning and innovation in terms of tools and projects in the field of community work.

The result of the TC shall concern both the quality and the quantity of European participatory projects on different levels and with different actors. Following the first experience regarding the implementation of projects as an outcome of this project, together with interested participants we would like to develop further contacts with actors from other social sectors – for ex. public sector - to start a dialogue and new forms of cooperation.

Aims and objectives of the Course

Intercultural Learning

- A workshop on intercultural learning will help participants with getting to know each other. It will consist of a wide variety of activities, such as: group building exercises, role playing games and simulation games.
- These methods allow the participants to experience different stages of the development of intercultural competence. They will raise participants awareness of their own motivations and points of view and build awareness of the other participants' perspectives.
- A lecture on Intercultural learning and European awareness will introduce different ways and methods of intercultural education as a tool of enlarging dispositions of behaviour and hence of implementation of European awareness, especially for socially disadvantaged youth.

Networking

- An e-group of the Training Course will provide clarity in their presentations of their projects and organisations and will reinforce understanding of the nature of their work and structure of their organisations.
- After the course it will help develop and install their common projects and give the possibility of mutual cooperation of the participants in the future.
- This transparency will also be established by daily topic-related project forums during the Training Course.
- An Organisational market during the first day of the seminar will encourage participants to present their projects and organisations and to inform each other about their present projects.

Projects

- It will be expected from the participants that they develop youth participation projects together and that they implement and realize them after the training.
- Looking for partners for a project should take place during the seminar, as well as examining and concretising the developed project ideas.
- The whole process will be accompanied by practical exercises on project management as well as evaluations and counselling of the first working stages.

Project management

- Project management is an important part of the successful realisation of the international projects. It should serve participants as a specific tool of work with young people.
- Problems, which will arise during the development of the first project steps, should be revised during the training.
- The focus on project management will deal with these skills as
 - a democratic means for the highest possible rate of participation of all the people involved in a project,
 - a means to arrive at shared aims and objectives, perceptions and working methods,
 - a means for young people to deal with the practical difficulties of the process of the project development,
 - and finally a means of reflecting various/the demands concerning the process design and the process orientation of the project.

Experts/Good Practice

Members and coordinators of projects from innovative European youth projects will act as transmitters from different fields of youth participation (see draft programme: **Forum** and **Workshop topics**) and will offer counselling for the participants during the training.

Contents of the Course

Europe

- Europe as a community of common values.
- Europe as a social and economic community.
- Europe as a community of citizen rights and liabilities.
- Europe after 1945.
- Europe as a vision.

Citizenship

- Citizenship as active participation in society and in the self-responsible and socially responsible representation of one's own interests.
- Citizenship as an offer to interact and critically identify within the local, regional, national and European context.
- Citizenship as a historic concept.

- European Citizenship as a model for an intercultural Europe.

Youth

- Youth cultures, desires, lifestyles, future perspectives.
- Forms of participation, representation of interests, different target groups and different participation projects.
- Participation proposals within national and European social frame.
- The Meaning of active participation – for young people themselves and for society.
- Values of mutual respect, democracy and participation among young people.

Youth work

- Youth policy in the national and European framework: trends, basic approaches and problems.
- Youth support, youth education and youth information on the spot – concepts, objectives and cooperation.
- Violence, social demoralization and right-wing extremism among young people – reactions and concepts for youth work.
- Weariness of politics and political participation among young people - a contradiction?

Intercultural Understanding

- The participants should experience and reflect upon the stages of intercultural sensibilisation.
- During the Intercultural Learning workshop at the beginning of the training, during group and project work, the participants should become acquainted with the necessary personal, communicative and social competences that are the basis for a positive perception of diversity and ambiguity and which are essential for a sensitive and respectful contact with others.
- They will learn exercises and games that can be used in the youth work on site, especially in the work with socially disadvantaged young people.

Methodology

Orientation of the participants

- The interests and the expectations of the participants will be asked for in the preparation of the training and will be integrated into the programme.
- The motivation and the participants' personal access to the contents of the trainings will be the starting point for the design of the training's learning process.

Transfer/decision-making and responsibility

- The training will prepare the implementation of qualified European youth participation projects.
- The contents of the training should sharpen the practical competencies of the participants.
- The training offers information, methods and materials for immediate use in the work of the participants on site.
- The training will facilitate information and awareness that will improve the content quality of the participant's projects.
- The training encourages the participants to reflect critically upon their present way of acting and at the same time offers them innovative ideas for the basic approaches and methods within their community work.

Individual responsibility/ democratic practice

- The participants control their own learning process.
- They are responsible for their own interests as well as for the interest of the whole group and of their project team with whom they prepare a European youth participation project.
- During the preparation and the realisation of the training they are to take an active and responsible part in the design of the project.

Integrated learning

- The process of learning and of democratic practise during the training includes all activities of the training inside and outside of the seminar room, furthermore the preparation, the post - training steps and the realisation of the developed projects.

- Based on the European concept of non formal education, this training will not just treat the topics mentioned above in a cognitive - receptive way, but, starting from the participants' individual awareness and the context of experience, let them structure the topics and experience during exercises and role plays the coupling of perceptions with their own behaviour and emotions and put this to the practical experience in a simulation game.

Evaluation and documentation

- The process of the training and thereby the intercultural group building process as well as the process of development of intercultural project teams and ideas will be documented and publicised on a documentation video.
- In the framework of the fourth project unit of the ATTE course (January 2003) the evaluation of the training will be presented, discussed and further developed.
- Developed materials will be made accessible for the public subsequent to the training for a broader audience in order to be a model and an example of learning for further initiatives.

Draft Programme

Sunday, 08.12. 2002

until 16.00 h

Arrival of participants

Followed by

Welcome

Introduction of the team,
Introduction to the Programme,
Technicalities

Team

17.00 h

Getting to know each other

Round of presentations

Team

18.00 h

dinner

20.00 h

Getting to know each other continued

in working groups

Team

21.00 h

End of working day

Followed by

Walking to the city centre

Monday, 09. 12. 2002

**Intercultural Learning:
Take the chance, get over the difficulties**

09.00 h	Introduction: Getting aware of steps of intercultural learning Station 1: Who am I? Where do I stand? Self-perception and -positioning <ul style="list-style-type: none">- silent thoughts- prejudice and stereotypes- discrimination Exercises and role-plays Working groups <i>Team</i>
10.30 h	break
11.00 h	Station 2: The others and me <ul style="list-style-type: none">- change of perspectives- starting the dialogue- confrontation and conflict ability Exercises and role-plays Working groups <i>Team</i>
12.15 h	lunch
14.00 h	All different - all equal Intercultural Education and European awareness Experts Input and discussion <i>Cvetka Bovha, RAA, Berlin</i>
15.00 h	break
15.30 h	Station 3: Perception and reality <ul style="list-style-type: none">- enlargement of one's own behavioural and perception attitudes- tolerance of ambiguity role-plays, simulation exercises Working groups <i>Team</i>
17.30 h	Evaluation and Feedback
18.00 h	dinner
19.00 h	Organisational market Presentation of Organisations and Projects of participants Foyer, Internet café
20.00 h	Project-Forums (1) Where are potential links for common projects? Contact-making forums on various thematic projects Possibilities: <ul style="list-style-type: none">- Human rights/anti-racism projects- social participation- political representation- Community work with disadvantaged youth- intercultural exchange <i>Moderation: Team</i>
22.00 h	End of working day

Tuesday, 10. 12. 2002

"Europe and me": Citizenship and civil society

09.00 h	Community and the Individual: Democracy - Men At Work ! Brainstorming and Mind maps, presentation <ul style="list-style-type: none">- Equality- Human rights- Participation- Representation of interests- Constitution- Public sphere Working groups <i>Team</i>
10.30 h	break
11.00 h	Political and ethical basis of the European society/community Experts Input and discussion <i>N.N., Young European Federalists, Firenze</i>
12.15 h	lunch
13.30 h	Europe at work: the formation of a European community Simulation exercise: processes and conflicts in the understanding and constitution of common life conditions and rules Working groups <i>Team</i>
16.30 h	break
17.00 h	Evaluation of the simulation exercise: group work, plenary discussion How did your decision-making process work? <ul style="list-style-type: none">- dilemmas- representation of interests/ self responsibility- win-win solutions- creative conflict resolution strategies What are the structural characteristics of your European community? <ul style="list-style-type: none">- values- majority-minority- public-private- governmental procedures and settings- form of participation- rules Working groups, plenary <i>Team</i>
18.00 h	dinner
20.00 h	Project Forums (2): constitution of project teams and continued work on common project ideas Project teams <i>Moderations: Team</i>
21.00 h	End of working day

Wednesday, 10.12. 2002

Youth work in Europe: Concepts and materials

09.00 h	Youth work and active participation: aims, methods, projects Questions and answers, following presentation <ul style="list-style-type: none">- What can European Citizenship mean for youth?- Can one educate towards a European Citizen?- What does citizenship education mean within the context of disadvantaged youth ?- How can I activate and support self-responsibility and democratic attitudes and reflections?- What kind of possible projects do exist and for which target groups were they designed? Working groups and presentation of results <i>Team</i>
10.45 h	break
11.00 h	Youth projects with a European dimension: a challenge that is worth taking <ul style="list-style-type: none">- Partnerships/Networking- pan-European challenges and problems- intercultural learning- active and self-responsible participation of youth Input and discussion <i>Felix Nicolai, ICYE, Belgium</i>
12.15 h	lunch
14.00 h	Tools 1: Methods and materials: resources for work <ul style="list-style-type: none">- T-Kit Intercultural Learning- T-Kit Project Management- All different, all equal- Informationsbroshures- newsletter Presentation <i>Sonia Teixeira, YEN, Portugal</i>
15.30 h	break
16.00 h	Tools 2: Structures, programmes and consultancy <ul style="list-style-type: none">- The European Commission and the Council of Europe- Programme "YOUTH"- European Youth Foundation- National agencies- Eurodesk Presentation und Questions <i>Carina Stabauer, Akzente Salzburg, Eurodesk Austria</i>
18.00 h	dinner
20.00 h	Project Forums (3) Formulation of a project title, aims and objectives Project teams <i>Team</i>
21.00 h followed by	End of working day Intercultural evening

Thursday, 11. 12. 2002

Youth work for Europe: good practice and project management

09.00 h	Presentations and questions on Good Practice Projects <ul style="list-style-type: none">• Human rights/anti-racism: <i>Michael Fröling, School Against Racism - School with Courage, Duisburg, Germany</i>• Social Participation: <i>Chrysafo Arvaniti, Citizens in Action - International Work camps, Greece</i>• Political representation: <i>N.N., wannseeFORUM - White paper Implementation and Youth parliaments Germany</i>
10.30 h	break
11.00 h	<ul style="list-style-type: none">• Community work with disadvantaged young people: <i>Arjen Bos, Engage Interact, Netherlands</i>• Intercultural exchange: <i>Tatiana Beliaeva, YPIC, Russia</i>
12.15 h	lunch
14.00 h	Contact, experts, help and consultancy Workshops on Good the Practice Projects Consultancy and simulation Project teams <i>Experts and Team</i>
16.00 h	break
16.30 h	And how are we going to do it? Introduction on project management <ul style="list-style-type: none">- What is a project?- Who is the project?: Intercultural team – Project co-ordinator - Motivations - Responsibilities- Aims and objectives- Research and resources: Checking aims and objectives- Structuring complex processes: project steps and schedules- Group dynamics: Team building and communication, individual strengths and weaknesses, resolving conflicts- Common areas of conflict in youth projects Input and exercises <i>Dr. Manfred Greisinger, Trainer Project management, Austria</i>
19.00 h	End of working day
20.00 h	dinner in town

Friday, 13.12. 2002

Let's get it real! Project planning and design

09.00 h	It all starts with an idea, doesn't it?! Aims and objectives of the Project <ul style="list-style-type: none">- Target group: - Beneficiaries, potential multipliers - Need, Interest, Motivation- content aims: information, awareness- practical aims: skills development- social competencies: self responsibility, group processes- design of the process, choice of appropriate methods- meaning for and effect on society in parallel: Offer of consultancy <i>Dr. Manfred Greisinger</i> <i>Team</i>
10.30 h	break
11.00 h	continuation
12.15 h	lunch
14.00 h	And what will happen if ...?! Research + Resources: <ul style="list-style-type: none">- Best practice- success indicators- experts/qualifications- infrastructure/contacts- Financing/ Support- timeframe
15.30 h	Let's do it! Implementation/ structural design: <ul style="list-style-type: none">- time schedule- responsibilities/ project co-ordination- next steps- major stages in parallel: Offer of consultancy <i>Dr. Manfred Greisinger</i> <i>Team</i>
18.00 h	dinner
19.00 h	Option: Visit the Dutch-German Christmas market in Dinxperlo/Suderwick and the local Christmas market

Saturday, 14.12. 2002

Let's go Europe ! Projects, Evaluations, Expectations

09.00 h	Voilà! Project presentations presentation and discussion
11.00 h	break
11.15 h	Intermediate Evaluation of the project work Questions and answers <ul style="list-style-type: none">- Expectations- Problems:<ul style="list-style-type: none">- Financial support- PR- Continuity/Sustainability- Networking- Places for research/information and consultancy- Teambuilding, communication Project teams <i>Team</i>
12.15 h	lunch
14.00 h	Evaluation of the projects selected problem areas Project teams <i>Team</i>
16.00 h	break
16.15 h	Final Evaluation of the TC, Presentation of the video Looking forward: Networking, Consultancy, Evaluation
17.00 h	Preparation of the farewell party
18.00 h	End of working day dinner
20.00 h	farewell party

Sunday, 15. 12. 2002

Departure of participants

Roles and responsibilities

Team:

- Tatiana Beliaeva, Young Persons' Information Center (YPIC) Perm, Russia
- Sonia Teixeira, free-lance trainer Lisbon, Portugal
- Antje Ruppert, Europäische Staatsbürgerakademie (ESTA), Bocholt, Germany
- Carina Stabauer, AKZENTE Salzburg, Austria
- Felix Nicolai, International Cultural Youth Exchange (ICYE) Leuven, Belgium
- George Mosidze, Young Georgians for Europe (YGE) Tbilisi, Georgia

Ressource persons:

- Chrysafo Arvaniti, Citizen in Action Athens, Greece
- Arjen Bos, ENGAGE INTERACT, Utrecht, the Netherlands
- N.N., wannseeFORUM Berlin, Germany
- Michael Fröling, Anti-Rassismus Informations Centrum/ School against Racism - School with Courage, Duisburg, Germany
- Dr. Manfred Greisinger, Free lance Trainer Vienna, Austria
- N.N., Young European Federalists (YEF) Firenze, Italy
- Cvetka Bovha, RAA, Berlin, Germany

PIECES OF A EUROPEAN PUZZLE

European Dimensions in Youth Work
ESTA – Europa Institut Bocholt
December 8th to 14th, 2002

APPLICATION FORM

Please type or use capital letters and write legibly. If necessary, please attach an extra sheet.

I. INFORMATION ON THE APPLICANT

1. Name:

Sex: Male/Female

Age:

Nationality:

Working languages (*please specify all your working languages*):

☐ English ☐ French ☐ Russian ☐ Others (specify)

Main profession or occupation:

2. Contacts – *Please note that all correspondence will be sent to this address, so please ensure it is complete!*

Postal address (street, number, city, postal code, country):

Telephone:

fax:

Mobile telephone:

e-mail:

II. INFORMATION ON THE ORGANISATION/INSTITUTION

3. Sending organisation/institution

Name:

Postal address:

Telephone:

fax:

e-mail:

Internet address:

Contact Person:

Please describe briefly the scope and main activities of the organisation/institution:

4. Your organisation/institution is...	
<input type="checkbox"/> an International youth organisation <input type="checkbox"/> a national youth organisation <input type="checkbox"/> a governmental institution <input type="checkbox"/> a Human Rights association <input type="checkbox"/> a National Agency of the "Youth" programme <input type="checkbox"/> other (please specify):.....	<input type="checkbox"/> a national youth council <input type="checkbox"/> a local/regional youth organisation <input type="checkbox"/> a formal education institute <input type="checkbox"/> a minority or minority rights association
5. What is your function or role in the organisation/institution?	

III. EXPERIENCE AS A TRAINER

6. In what capacity are you involved in training, youth work and/or citizenship education ?		
<input type="checkbox"/> Full time free-lance trainer <input type="checkbox"/> Part-time-free-lance trainer <input type="checkbox"/> Volunteer	<input type="checkbox"/> Full time (employed) trainer <input type="checkbox"/> Occasional trainer <input type="checkbox"/> Teacher trainer	<input type="checkbox"/> Teacher <input type="checkbox"/> Youth worker <input type="checkbox"/> Other (please specify):
7. What kind of education and training activities are you involved in ?		
<i>(please indicate briefly the target groups and themes or aims of 3 of your upcoming and 3 of your recent activities; add documents if necessary)</i>		
8. What type of training have you received in youth work or Citizenship education ?		

9. Have you applied for, or attended, any other International Training Courses in the past two years ? If yes, please list (topic, date, place):

IV. MOTIVATIONS AND EXPECTATIONS

10. What are your motivations and reasons for wanting to take part in this course ?

11. Your training needs – what would you like or do you need to learn on the course ?

12. Follow-up and implementation

In which ways do you expect to make use of the outcome of the Training Course in your upcoming trainings/projects ?

13. Projects

What kind of project would you like to initiate/propose during the Training Course ?

- (Working) Title:
- Main Venues and dates:
- Description of the projects:
 - Aims and Objectives:

 - Principal Elements of the program:

 - Target Group and active involvement of young people:

 - Expected results:

V. PRACTICAL

14. Do you have any special needs or requirements that the organizers should take into account (e.g. dietary, disability, etc.) ?

Date:.....

Signature:.....