

**Qualifications and Occupational Standards Training
Workshop Agenda
20 – 24 April 2015
Hotel “Board”, Jahorina**

DAY 1: MONDAY 20 APRIL 2015

TIME	ACTIVITY	LEARNING OUTCOMES
09:00-09:15	Registration	
09:15-09:45	Welcome and Introductions (all participants)	
09:45-10:00	Plan for the week - overview	
10:00-10:30	<p>The European higher education/VET modernisation context and the May 2015 EHEA Ministerial Conference:</p> <ul style="list-style-type: none"> • Qualifications frameworks (QF-EHEA and EQF) • Self-certification/referencing and BiH - challenges • The final approved '<i>Report of the structural reforms working group to the BFUG</i>', 08.12.2014 • New European Standards and Guidelines 2015 • New ECTS Users' Guide 2015 • Questions/discussion 	1 & 2
10:30-11:00	<i>Coffee break</i>	
11:00-12:30	The European higher education/VET modernisation context and the May 2015 EHEA Ministerial Conference (continued)	1 & 2
12:30-14:00	<i>Lunch</i>	
14:00-15:30	<p>The BiH modernisation higher education/VET context:</p> <ul style="list-style-type: none"> • '<i>Strengthening Higher Education in BiH (SHE)</i>' projects I, II, III projects (2003-20011) • Current '<i>Strategic development of Higher Education and Qualification Standards in BiH 2013-2015</i>' project • Quick guide to the BiH Baseline Qualifications Framework plus the role of level descriptors • Introduction to the '<i>Action plan for the development and implementation of the Qualifications Framework in Bosnia Herzegovina for the period 2014-2020</i>' as adopted by the Council of Ministers on 11th February 2015 • Introduction to the draft '<i>Guidelines for further development and use of qualifications and occupational standards in BiH</i>' • Questions/discussion 	3
15:30-15:45	Coffee break	

15:30-17:45	<p>An introduction to Qualification Standards (QS) and Occupational Standards (OS) + their relationship to above</p> <ul style="list-style-type: none"> • Critical analysis of BiH 5 QS and 2 OS • Questions/discussion • Preparation for day 2. 	3
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DAY 2: TUESDAY 21 APRIL 2015

TIME	ACTIVITY	LEARNING OUTCOMES
09:00-10:30	<p>Qualifications Standards (QS):</p> <ul style="list-style-type: none"> • The QS toolkit - material and examples • What they are - uses and abuses • Status • Purposes • The BiH Template • Validation of QS - issues and challenges • Process of creation + main problems associated with their development • Positive aspects - identification of advantages • Critical analysis of BiH example QS (examples previously distributed) • Examination of foreign examples of QS • How to present QS to a sceptical audience • Questions/discussions 	4
10:30-11:00	<p>Coffee break</p>	
11:00-12:00 12:00-12:30	<p>Qualifications Standards (continued) Task 1: Identify the main BiH-specific issues and challenges associated with the practical implementation of QS.</p>	4
12:30-14:00	<p>Lunch</p>	
14:00-15:30	<p>Occupational Standards (OS):</p> <ul style="list-style-type: none"> • The OS toolkit - materials and examples • What they are - uses and abuses • Status • Purposes • The BiH Template • Validation of OS - issues and challenges • Process of creation + main problems associated with their development • Positive aspects - identification of advantages; • Critical analysis of BiH example OS (examples previously distributed) • BiH specific issues and challenges associated with their practical implementation • Examination of foreign examples of OS • How to present OS to a sceptical audience 	4

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15:30-15:45	<ul style="list-style-type: none"> Questions/discussions 	
15:30-15:45	Coffee break	
15:45-17:00	Occupational Standards (OS) (continued)	4
17:00-17:30	<i>Task 2: Identify the main BiH-specific issues and challenges associated with the practical implementation of OS.</i>	
17:30-17:45	Wrap-up and preparations for day 3.	

DAY 3: WEDNESDAY 22 APRIL 2015

TIME	ACTIVITY	LEARNING OUTCOMES
09:00-10:00	Assessment 1: short answer questions on QS, OS and the QF-BiH and European reform context.	1, 2 & 3
10:00-10:30	Curriculum development employing learning outcomes, QS, OS and external reference points (QF-BiH): <ul style="list-style-type: none"> Evaluation of the role of learning outcomes in EQF, QF-EHEA and QF-BiH reforms The role of external reference points (national and international) Familiarisation with the 2011 BiH 'Curriculum Development Good Practice Guide' New approaches toward curriculum development Curriculum development stakeholder roles Student-centred learning The teaching, learning and assessment relationships The 'employability' agenda, transferable skills and curriculum development Curriculum development checklist of 38 questions 	5 & 6
10:30-11:00	Coffee break	
11:00-12:00	Curriculum development employing learning outcomes, QS, OS and external reference points (continued)	5 & 6
12:00-12:30	<i>Task 3: Linking learning outcomes to QS and OS.</i>	
12:30-14:00	Lunch	
14:00-15:30	Workshop: Learning outcomes and the role of QS, OS at the institutional level impacting on HEI accreditation, curriculum design, development and evaluation: <ul style="list-style-type: none"> Good practice writing and evaluating learning outcomes (see YouTube videos) Identification of poor learning outcomes at different qualifications framework levels Learning outcomes at programme and component (unit/module level) 	6 & 7

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15:30-15:45	<ul style="list-style-type: none"> Learning outcomes and assessment and grading/marking criteria European Credit Transfer and Accumulation Systems (ECTS) credit allocation and learning outcomes Critical analysis of example learning outcomes at programme and component (unit/module level) 	6 & 7
15:30-15:45	(Coffee break)	
15:45-16:30	Workshop: Learning outcomes and the role of QS, OS at the institutional level impacting on HEI accreditation, curriculum design, development and evaluation:	
1630-1715	<i>Task 4: Short exercise - evaluating appropriate learning outcomes at different qualifications framework levels.</i>	
1715-1745	Wrap-up and preparation for day 4.	

DAY 4: THURSDAY 20 APRIL 2015

TIME	ACTIVITY	LEARNING OUTCOMES
09:00-10:30	The quality assurance dimension: <ul style="list-style-type: none"> The significance of the (2015) 'Standards and Guidelines for Quality Assurance in the European Higher Education Area (ESG)' Internal and external quality assurance and QS/OS The impact on higher education institutions (HEIs) 	4 & 8
10:30-11:00	<i>Coffee break</i>	
11:00-12:00	The recognition dimension and QS/OS: <ul style="list-style-type: none"> International comparability The ENIC-NARIC dimension and new approaches to recognition using learning outcomes and qualifications frameworks The implications for Diploma Supplements 	4
12:00-12:30	<i>Task 5: identification of good practice associated with HEIs' internal quality assurance and approaches to recognition using learning outcomes.</i>	
12:30-14:00	Lunch	
14:00-14:30	The new 2015 'ECTS Users' Guide': <ul style="list-style-type: none"> Credit systems, QS/OS and learning outcomes ECTS issues and problems associated with QS/OS 	7
14:30-15:30	The modernisation of higher education institutions agenda in BiH and the role of trainers in the context of QS/OS: <ul style="list-style-type: none"> Re-thinking the institutional mission Re-thinking the business-employer university relationship - practical policies Re-thinking policies, structure and organisation; 	8

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15:30-15:45	<ul style="list-style-type: none"> • Re-thinking appointments and promotions policy • Updating/developing an effective institutional teaching and learning policy <p>Coffee break</p>	1, 6 & 8
15:45-16:30	<p>The challenges facing staff trainers/mentoring in BiH:</p> <ul style="list-style-type: none"> • Identification of challenges • Overcoming the challenges 	
16:30-17:45	<p><i>Task 6: Devise an effective institutional staff development strategy designed for the capacity building associated with QS/OS and associated reforms.</i></p>	

DAY 5: FRIDAY 20 APRIL 2005

TIME	ACTIVITY	LEARNING OUTCOMES
09:00-12:30	<p>Assessment 2: Individual (assessed) presentations by participants on the following elements of the training followed by group question/answer session of the individual presenter, to clarify issues and understanding. Topic to be selected from an approved list of questions associated with the following:</p> <ul style="list-style-type: none"> • Relationship of QS/OS to European HE reforms and future BiH self-certification • The role, functions and critical analysis of QS and OS • Relationship of QS/OS to quality assurance (internal and external) • The developmental and validation of QS/OS • Advantages of QS/OS • Criticisms of QS/OS and rebuttal arguments • QS/OS and curriculum development • Learning outcomes and curriculum development, QS/OS, teaching, learning and assessment, ECTS, and student-centred learning • The employability agenda and QS/OS • Identification of techniques and practical ways to overcome the institutional challenges of implementing QS/OS • QS/OS and institutional reform • The effective application of the draft training manual '<i>Guidelines for further development and use of qualifications and occupational standards in Bosnia and Herzegovina</i>' 	1 – 8
10:30-11:00	Coffee break	
11:00-12:30	Assessment 2 (continued)	1 - 8
12:30-14:00	Lunch	
14:00-15:30	<p>Final wrap-up plenary session:</p> <ul style="list-style-type: none"> • Module feedback questionnaire • Participant feedback (verbal) - ways to improve the draft QS/OS 	

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	<p>Guidelines and training module</p> <ul style="list-style-type: none">• Future developments + ongoing trainer support• Functioning of the BiH network of trainers.	
15:30-15:45	Coffee break	
15:45-17:00	Final wrap-up plenary session (continued)	
17:00	End of training	