



## Partnership Training Module

# EUREKA! EUROPA?

## European Citizenship: Institutions and Politics



European Youth Centre Budapest, Hungary  
29 May - 4 June 2006



**What you can't be without**  
...take me along and don't lose me...

# what's in it?

A few words of welcome...

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## A little abbreviation dictionary

COE	stands for Council of Europe
EU	stands for European Union
>> and the two institutions have a partnership in the field of youth work, policy and research.	
Sadly enough, this partnership has no abbreviation yet - suggestions are warmly welcome :)	
NA	stands for National Agency. They manage the YOUTH Programme of the EU at state-level.
MOBILITAS is the Hungarian National Agency and kindly hosts this training module.	
SALTO	stands for Support and Advanced Learning and Training Opportunities within the European Youth Programme and is a network of 8 different resource centres connected to NAs
ICL	stands for intercultural learning
EYC	stands for European Youth Centre (there are two, one in Budapest and one in Strasbourg)
EYCB	stands for European Youth Centre Budapest. Hm, what could EYCS mean, then?

# a few words of welcome...

**T**ata!! Congratulations! You have applied to participate in the training module 'European Citizenship - Institutions and Politics', for which we are really grateful - and you have been selected by the team as one of 25 participants, for which you are allowed to be really grateful for a moment, too.

You were selected because we believe that you can learn something at the course for yourself and your organisation, association, company, group or movement at home. But there is more to it: You might wonder a little why, but we do believe that the other participants can learn something from you as well.

For this reason and many many more we, and we can surely speak on behalf of all other participants, are looking forward to meeting you on May 29 in Budapest.

To make this week of intercultural learning a successful and enjoyable experience for you and us, we have compiled this wonderful little survival information package for you.

We hope you appreciate the work behind these pages and read them one by one and very attentively ☺

Some of the following information gives you advice on how to prepare for the contents of the module. We also introduce the aims and objectives of the course again and present the programme to you.

Though we would like you to read and think through the programme, we also would like you not to be astonished if, upon your longingly expected arrival, the programme has changed a little. Even more: It might change a little further throughout the week!

Why that, you might be asking yourself. Don't these fellas know what they want? Well, we actually do know what we want. But we are

running this training module for you, and not for us... So we have to and want to be able to react to your needs or difficulties, ideas or demands, proposals or desires. This course is yours!

That does not mean, on the other hand, that the module will all of a sudden deal with a completely different topic - but that's so self-evident that we don't have to state it explicitly, do we?

Next to the thematic preparation we have also included some essential organisational information. We not only explain how to get to the venue, the European Youth Centre Budapest (Hungary), we also tell you which means of travel you are allowed to use, which routes you can take, how your travel costs will be reimbursed and what to do if you need a visa. Please make sure to read this information carefully before you decide on how to travel and especially before you book your ticket!

As you will see on the following pages, the programme of the week looks quite demanding. And it will be...

But it will also be lots of fun, we promise! The course is not gonna end at the time of sunset, not at all. There will be time as well to talk, discuss, debate as well as dance, watch videos, sing, go out and party. A few items we are asking you to bring along will help to facilitate this more informal part of our joint intercultural experience.

Should you have any questions, suggestions, problems or proposals - please do not hesitate to contact us at any time. We will get in touch with you as quickly as we can!

Looking forward to meeting you soon,

Paola

Andreas

Elena

Ilkko

Diana

# the trainers team

**W**e first thought about putting some photographs here, but then decided that we want to leave that wonderful surprise for the day of your arrival!

So there are five of us, from all corners of Europe, with all sorts of different backgrounds, different ideas, different ways of thinking, different ways of working...

But despite all the differences we make a great team and are desperately waiting for the day when it will all begin! And we are:

Paola from Italy, Elena from Belarus, Diana and Ildikó from Hungary and Andreas from Germany.

The rest you'll have to find out yourself...

# rationale and framework

**E**uropean Citizenship has recently become a widely used buzz word, but its promotion has been a long-standing priority of the Council of Europe and European Union alike.

Violations of human rights within and outside the EU and the increasing change of patterns of political participation are only two of many developments which have brought the two big European institutions together to work on European Citizenship.

This co-operation between the Council of Europe's Directorate of Youth and Sports on the one hand and the European Union's European Commission on the other hand happens in the framework of a partnership with the following aims:

→ to make young people and multipliers aware of human rights and the common values European citizens share and to provide them with the skills and tools to enhance their activities in this context;

→ to train, at trans-national level, youth workers and youth leaders as well as other multipliers in the youth field, as well as to develop and consolidate innovative training approaches in this context and to sustain and widen existing networks of youth workers and youth leaders;

→ to promote the understanding of and respect for cultural diversity and intercultural cooperation.

Quite a few pilot activities have been run with youth workers and youth leaders since 2001; a training kit (T-kit) was written and recently also shorter training modules were successfully tested.

This module is part of a series of 6 jointly developed modules on European Citizenship and is one of the first to be hosted by a National Agency. In this respect, a great thank you goes to the Hungarian National Agency Mobilitás: A great team, not only because they host our module!!

# the main learning objective...

**I**s for you to develop a sense of space and place in contemporary Europe, the skills required to be active agents for change

and development, and the knowledge required to make choices within this context.

*Read on, and it will become clearer...*

# aim and objectives

You have read about the background against which the partner institutions decided to organise this course. You were introduced to the highly ambitious learning objective, speaking of a sense of space and place. You also know why you are interested in the course yourself.

Bringing these different elements, aspects, interests and expectations together is certainly not easy! And yet: The aim of this module, underpinned by a couple of concrete objectives, tries to do exactly that - bringing all of these different motivations and aspirations together.

Think this won't work? Let's give it a try:

The aim of our module is to support the professional development of youth workers and youth leaders by extending their competencies to integrate *elements* of European citizenship within their projects and practice and support their role as multipliers with young people.

Yip! And to reach this aim, the team has defined a set of objectives, which are:

→ to provide the participants with an opportunity to reflect upon Europe in relation to:

different realities, senses of belonging, integration processes, relations with the world, the historical role and present function of European institutions, the relation of European institutions to

young citizens, the future of Europe and current challenges, tensions and contradictions.

- to explore concepts and practices of citizenship as lived in the realities of the participants throughout Europe and to compare those lived experiences to theoretical models of citizenship and European citizenship;
- to encourage and support participants to reflect about European Citizenship, European identity and associated key values and concepts such as human rights, democracy and respect for cultural diversity;
- to reflect on European and global developments as well as their dynamic contexts and how they interact with politics, identities and citizenship in Europe;
- to critically and creatively reflect on the political dimension of European citizenship for young people and for current and future youth work practice;
- to increase participants' competence to critically look at existing and discover new youth work practices addressing European Citizenship;
- to further develop participants capacity to use and multiply the newly gained awareness and knowledge to their peers and other young people in their youth work contexts.

# working languages

The working language of this training module will be English. Don't be afraid, your English doesn't need to

be perfect - neither is ours! It should be good enough to actively participate in plenary as well as in smaller working groups, that's all.

# introduction to the programme

As you know, the training module will deal with all sorts of issues connected to Europe, citizenship, youth work and young people.

Starting from your personal experience, we will address a variety of topics, such as citizenship in today's Europe, the future of Europe and the role of citizens therein, the importance and relevance of youth work for active citizenship and many others. Of course we are also going to take up practical questions in relation to working with young people on European Citizenship.

The training module is held at the European Youth Centre Budapest. It is hosted by the Hungarian National Agency of the EU Youth Programme and co-organised by the Institutional Partnership between the EU and the COE. Both organisations have a long tradition in non-formal education and training.

In most countries non-formal learning has become a recognised and acknowledged form of educating and training people. That wasn't always the case and has also changed thanks to the effort of the Council of Europe and the European Union as well as many NGOs, such as the European Youth Forum.

So, our training will be non-formal learning, all the time and all the way through. It goes without saying that this does not mean that everything is unorganised, chaotic and anarchic all the time. On the contrary!

But it means a number of things which are different from formal education or spontaneous informal learning and which make non-formal learning a distinct form of education.

It means for instance, that you are at the training module because you wanted to yourself, and not because anyone told you that you have to be there.



It means that we do not control what you have learned by means of any sort of test.

It means that we will not award you a diploma stating that you have completed the Heureka! Europa? Training with an average grade of 1,3.

## Diploma



It means that the learning is based on your experience, your motivation and your needs.

It means that you are responsible for your own learning, but that the team and the group supports you.

It means that your feedback is valid and important and will be used to improve future training modules and programmes.

And, let's not forget that, it also means quite a bit of stress and - lots of fun!

On the following page we present you an overview of the week's programme. While it is not exactly what you would call expounding, it hopefully provides you with a general idea of what the week will be like.

We won't give you a more detailed version of the programme - not because we are lazy, but because we want to keep the programme flexible enough to react to you, your needs and interests. We hope you agree!!



# programme grid

	Monday 29 May	Tuesday 30 May	Wednesday 31 May	Thursday 1 June	Friday 2 June	Saturday 3 June	Sunday 4 June
<b>Breakfast</b> 08:00 – 09:00							
09:00 hrs Morning session coffee and tea break included	CITIZENS ARRIVE			European Institutions European Citizenship: Different Concepts and Realities based on participants' experiences	Simulation exercise "Politics, citizens, institutions and youth work"	The future of Europe, politics, institutions, youth and youth work	Youth work on European citizenship: Ideas, Possibilities, Opportunities, Support
<b>Lunch break</b> 13:00 – 14:00							
14:30 hrs Afternoon session coffee and tea break included		Group Building  Me: A citizen in Europe?  Timelines of Europe and citizenship	Exploring the relation of European Institutions to citizens of Europe in the political sphere	Simulation exercise continued	Free afternoon  <i>Including an optional visit to the Hungarian Parliament</i>	Multiplication Follow-up to the course Evaluation Closing	
<b>Dinner</b> 19:00							
Evening	Welcome citizens!	Citizens celebrate ☺	Citizens dance	Citizens rest...	Meeting local citizens!	Citizens say farewell ☹	
							CITIZENS GO HOME AND MULTIPLY

# preparing for the contents

As far as possible, we would like you to collect some background information before coming. What we are most interested in - no, that's you. Again: What is most interesting for the training - ups, that's you again... Well, then: Answers to the following questions would be helpful for your personal preparation of the training programme:

- Which different concepts and meanings of citizenship exist within your society? Is there a word for citizenship in your language?
- Who is considered a citizen? What is required to become a citizen? Is there any formality associated? What is the difference between a citizen and a "national"?
- Is there any statistical information available regarding the participation and exercise of young people's rights and duties in society?
- What are the forms and contexts for citizenship education in your country (both in formal and non-formal education)?
- Is there any debate or reflection regarding "European Citizenship"?

But don't worry, we are not expecting you to bring all sorts of legal texts. What we are looking for is more general answers and considerations, not very detailed legalistic ones!

## prep@www: a few useful sites to consult

### ALL AROUND CITIZENSHIP

The European Year of Citizenship through Education, a project of the Council of Europe

<http://www.coe.int/edc>



### The T-Kit on European Citizenship

<http://www.training-youth.net/INTEGRATION/TY/Publications/tkits/tkit7/index.html>

### The UK-based Citizenship Foundation

<http://www.citizenshipfoundation.org.uk>

The Institute for Citizenship, an independent charitable trust based in London:

<http://www.citizen.org.uk>

The Active Citizenship Network, a European grassroots movement with Italian roots:

<http://www.activecitizenship.net/>

A challenging article on citizenship and identity:

<http://www.sociology.org/content/vol002.003/delgado.html>

The Europa-Server Web-entry-page to education and training within the European Union

[http://www.europa.eu.int/pol/educ/index\\_en.htm](http://www.europa.eu.int/pol/educ/index_en.htm)

The EU on active citizenship and young people

[http://www.europa.eu.int/youth/active\\_citizenship/index\\_eu\\_en.html](http://www.europa.eu.int/youth/active_citizenship/index_eu_en.html)

### YOUTH POLICY IN EUROPE

For information about the process and key issues in the WHITE PAPER ON YOUTH POLICY and the European Youth Forum's work on it, please consult:

[http://www.youthforum.org/en/our\\_work/white\\_paper/wp.html](http://www.youthforum.org/en/our_work/white_paper/wp.html)

### The EU Youth Portal

<http://www.europa.eu.int/youth/>



European Youth Portal

Documents and useful links about the work of the Directorate of Youth and Sport:

[http://www.coe.int/T/E/Cultural\\_Co-operation/Youth/](http://www.coe.int/T/E/Cultural_Co-operation/Youth/)

The web site of the European Commission Unit on youth with information on the white book on youth policy, the youth programme and more:

[http://europa.eu.int/comm/youth/index\\_en.html](http://europa.eu.int/comm/youth/index_en.html)

### MATERIALS ON NON-FORMAL EDUCATION

[http://www.training-youth.net/INTEGRATION/TY/Publications/T\\_Kits.html](http://www.training-youth.net/INTEGRATION/TY/Publications/T_Kits.html)

[http://www.coe.int/T/E/human\\_rights/Ecri/3-Educational\\_resources/](http://www.coe.int/T/E/human_rights/Ecri/3-Educational_resources/)

<http://eycb.coe.int/compass/>

<http://www.infed.org/>

...

Of course, there is much more information available. We hope to have given you a few good starting points. Enjoy looking around!

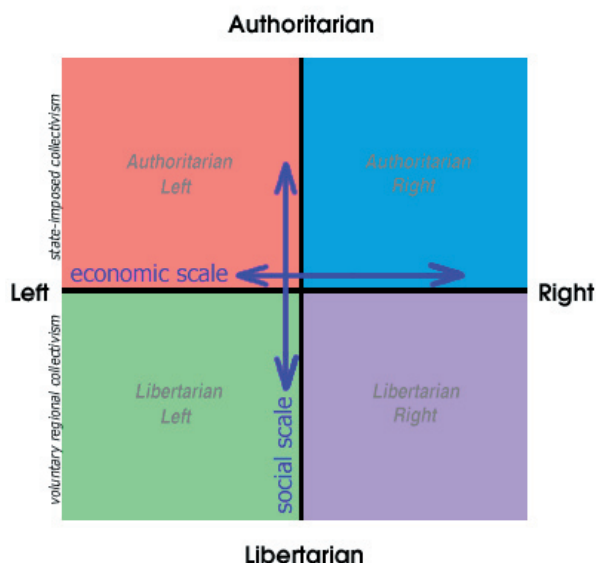


# if you'd like to do more...

Where do you stand politically? In other words: Which quadrant of the political compass do you inhabit?

No idea what we are talking about?

Have a look at this, then:



Yes, indeed: There is more to your political beliefs, understanding, positions than simple left and right, progressive or conservative.

Before we go any further: Don't worry! This is not a test - you will participate in our module no matter how libertarian, authoritarian, left or right you are!

Never forget that these concepts are simplifying models of locating people according to a chosen set of opinions - they are not all-inclusive or the absolute truth, and they are no reason for qualifying or disqualifying a person's positions or opinions!

But they are not completely stupid either...

Which is why it might be worth your time to look at one of these models called the Political Compass.

You might ask yourself: "Now what is a political compass"? Read on:

It is a model which we might have invented did it not exist already. It did though and so we couldn't invent it ourselves anymore, which is something sad and something we want to mention clearly and honestly:

We like the idea but it wasn't ours.

All thanks and honour go to a political journalist and a professor -- and a couple of bigshots like Theodor Adorno who did some groundbreaking research inspiring those two.

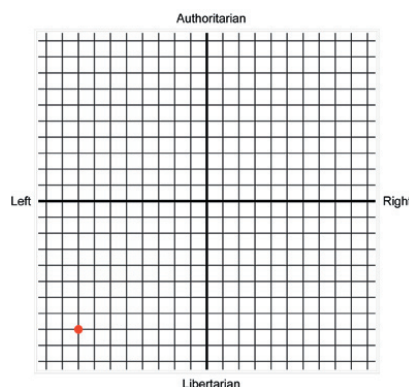
Well anyway, if you have some time to spare you could use it to navigate to the website of this project at

<http://www.politicalcompass.org>

and take the test which is entirely and completely anonymous.

Please do not try and read ahead on the test or the way it works as this might influence your answers. Don't try to be politically correct (what the heck is that anyway?!) but reply to the questions as you personally feel and think.

Once you have done so, you will get a page with your result, giving you quite a few explanations and comparisons and a graphical chart looking like this:



Now, it is no obligation to do this. We won't use it during the official programme of the course. But aren't you curious anyway???

# what to bring with you

**T**here are a number of things we would like you to bring along for the official programme as well as the informal moments of our week. They are all equally important and we would like to ask you to not only read through the list but to also bring the stuff along!

And here is the list:

**a)** the most intelligent and the most stupid quote of a politician about Europe;

**b)** materials for a small exhibition on your organisation: posters, leaflets, photos... any visual and text material you can bring to present your organisation in an exhibition;

**c)** a nice taste of your region or country which was brought to you from another country -- food or drinks which migrated so to speak :)

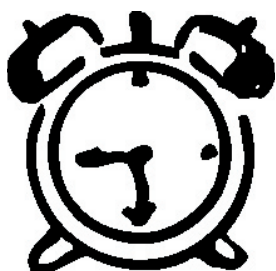
**d)** your artistic skills! Can you play the guitar, sing, dance? Have you got any hidden talents? Please let us know and share it with all of us!



**e)** endless amounts of good mood and motivation for work and leisure!

**f)** originals of all your tickets and all invoices and receipts related to them (read the next chapter carefully!);

**g)** any dictionaries you might require;



**h)** an alarm clock and the loading cable of your mobile (don't forget the mobile itself -- would be sad to have only the cable);

**i)** any insurance you might consider good to have (health insurance for a foreign country for instance or a luggage loss insurance or third liability or or). Unfortunately we cannot provide any of these.

**j)** a swimsuit and a huge, nice and fluffy towel so you can benefit from the nice weather expected in late May and early June and enjoy one of Budapest's bathes :)

**k)** some cool pieces of music from your country or region or anywhere else. Imagine 30 people from all over Europe, a stereo, a room, the need to dance, warm weather and a long night ahead... You see? Exactly, this is the kind of music we want you to bring!

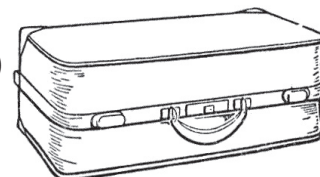
Some of these things you have handy, we are sure. For others you might have to do some research, rummage in your organisation's archives, do some research at a newspaper's headquarter or ask questions at a radio station.

We understand that some of this takes time. You can be sure that we didn't establish the list in order to minimise work for us and let you do all of it. Never!

Each and every single item on the list has a particular importance, a specific meaning. By bringing them along you already make your first contribution to the success of our training module.

Thank you!

Very much indeed :)



If it makes you happy: our list of things is much longer, so long that we actually had to use numbers instead of letters... And we promise to bring some good mood ourselves!

# travel essentials

We hope and understand that you are quite excited about the training module and all. But beware: Many participants before you made one mistake before coming to their course: They didn't read the following lines. Please don't. Believe us, fight the devil of excitement and read on.

Thank you!

As you know, this module is organised by the COE and the EU. In most organisations there are rules for how the money is being spent. That's also true for both of these, and naturally, their joint partnership!

And that is where you come in: The partners in organising this module are gonna pay for your food, your accommodation and your materials during the course, and they are also going to reimburse your travel expenses.

*(Some of you get the reimbursement from their National Agency, some from Mobilitás and some from the Partnership -- doesn't matter though, the rules are all the same!)*

Reimbursement simply means: You, your organisation or your parents pay for your travel in advance. After the training course you'll receive all of your travel expenses back by a bank transfer.

To receive your reimbursement, you'll have to follow a few regulations. There are not many rules, but they are strict. And here they come:

## Rule No 1: Be there all the time

Simple and straight forward: You only get reimbursed if you attend more than 80 % of the training module. And: If it is really and truly unavoidable, you should at least have a good reason for missing parts of the course (which, in any case, cannot be more than 20 % of the programme!).

## Rule No 2: Travel cheap

Imagine 30 young people from all over Europe, sometimes even beyond Europe, travelling to one place. The expenses are tremendous, and so is the impact on the environment. So please arrange your journey in the most economic manner possible.

Use reductions, special youth and student fares, special offers.

On average travel expenses of each participant should be not more than 350 Euros. But please remember that there might be people living further away from Hungary than you do. It is also in their interest and to make their participation possible when we ask you to travel as economically as possible.

## Rule No 3: Use public transport

In general we will only be able and allowed to reimburse tickets for trains, planes, busses and trams - regular public transport that is.

Make sure to get a receipt for everything!

## Rule No 4: Use train if...

you live up to 700 km away from Budapest in Hungary. You have to travel 2nd class.

## Rule No 5: Fly only if...

you live further away than 700 km!

Make sure to get an APEX ticket (that means to have at least on Saturday night included in your stay and therefore get a better price).

Should it be necessary to arrive a day early and/or leave a day late in order to get a considerably cheaper flight or to get a flight at all, please inform us as soon as possible - otherwise we can't organise bed and food for you for these extra nights!

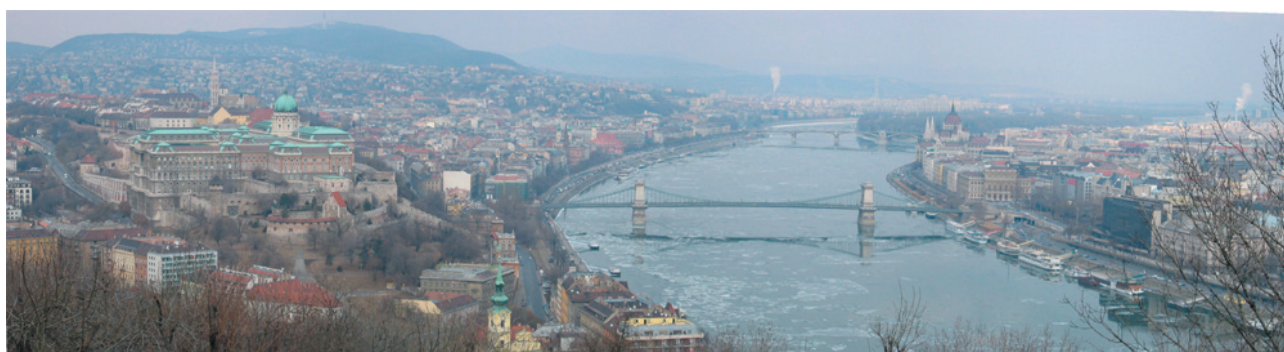
## Rule No 6: Check your route :)

Please do all of us the favour and check carefully which route you book to avoid mistakes:

The Hungarian capital Budapest is the favourite and only destination for you to go! ***Don't fly anywhere else than Budapest!***

The airport is called Budapest Ferihegy International Airport, its airport code is BUD.

If the city you are approaching looks like this from the sky, you can relax:



## Rule No 7: Use cheap flights if possible...

You can get to Budapest with many national and international airlines including Malev, Lufthansa, SAS, KLM and others. But there are also more and more budget airlines taking you to Hungary's capital. Easyjet, Sky Europe, Air Berlin, Aer Lingus, Germanwings, Jet2 and Wizzair are some of them.

And of course, if flying with any of these airlines is cheaper than travelling by train you are welcome and allowed to fly!

Almost there, yes, but alas, there is one last rule, to bind them all:

## Rule No 8: Receipts receipts receipts!

Without proper receipts - meaning readable papers indicating the price that you paid and what you paid it for - there will be no reimbursement!

A copy of the flight ticket is in most cases not

enough. You would also need the invoice of your travel agent and something like a credit card statement as a proof of payment. Also keep your boarding pass!

Now, enough rules to follow, isn't it?

Assuming you do as you were just told and you fill in the reimbursement form (which we will give you once you arrived) - taking all that for granted, you can assume that you will receive your travel reimbursement by bank transfer soon after the training -- normally this means before the summer break.

## Exhausted?

Why not take a break? After all, we didn't write all of this in one go either...

Just one last piece of advice before you go take your well-deserved break:

The Partnership does not provide you with any insurance coverage for your travel and stay - you'll have to take care of that on your own. Make sure to check with your insurance what the options are (if you are a national of one of the EU countries, for instance, you just need to get form E 111 from your health insurance, because the EU has a special social security convention.) It might also make sense to cover loss through theft or unforeseen travel cancellations.

Well, enough!

Get a coffee, a tea, call a friend, visit someone, watch TV, listen to the radio, do whatever you feel like! But do it! Go!



# if you need a visa...

Travelling to Hungary is easier for some of us and a little more difficult for others. But in general it is quite possible to make it, even if you do need a visa.

You can check on this website here whether you do or do not need a visa. The address leads you to the site of the Hungarian Foreign Ministry. We have shortened it a little so you don't have to type the super-long address in yourself:

<http://tinyurl.com/nctnf>



To get your visa you'll have to contact the consular section of the Hungarian embassy in your country. Depending on where you travel from, you might also need transit visas from other embassies.

Getting a visa can take some time, so our advice to you is: Run! Get it done! As soon as possible! Now!

As a proof for your invitation to attend the course Mobilitás and the Council of Europe have already sent you a letter confirming your invitation to come to this training module. While you are reading this, the Secretariat of the Partnership and the Hungarian National Agency are both busy supporting your visa procedure and are available in case that problems arise.

But: This letter is only a support, it doesn't make things faster and cannot change procedures. So please, do make sure to deal with the embassies on time.

If you need help doing so, try and ask a friend, your parents or relatives or check with a travel agent. Surely there will be someone who has managed to get a visa before you!

If you are not sure where the Hungarian embassy or consulate is located, use this link to find out:

<http://tinyurl.com/n4mto>

The site is in English, so nothing to worry!



Remember: We are really looking forward to meeting you, and it would be a shame if we couldn't because you couldn't get your visa because you tried to get it one week in advance... Too bad it would be! Don't let us be disappointed, please :-)

Thank you, and good luck!

# getting to the youth centre

Once you arrived in Budapest, you'll need to get from the airport or the train station to the youth centre. That is an absolutely feasible project, so don't worry!

First of all, the address of the centre:

**European Youth Centre Budapest  
Zivatar Utca 1-3, H-1024 Budapest**

The centre is located on the Buda side of town, so you'll have to cross the Danube on your way. It is relatively close to the Margit bridge, one of the main bridges of Budapest. Should you need to ask someone for directions, go ahead: Most people speak some English and it won't be a problem at all.

Alternatively you can go to the next corner with identifiable street names and call the reception of the youth centre to get directions. This is the number:

**+36 1 438 10 30**

But why not give it a try yourself?

This is how you have to go:

## a) from the airport to the centre

This is as easy as it comes. You simply take the airport minibus operated by the LRI Airport Passenger Service.

Pick up your luggage, pass through customs and you will find the minibus desk in the meeting area of the airport terminal.

The fare for a return-trip to the EYCB is 3.900 Hungarian Forint. This is, roughly, 15 Euro. You can change money in the arrival hall or pick money up from an ATM.

## b) from any of the train stations

If you arrive at either the Eastern or the Southern Station (Keleti pu. or Déli pu): Take the metro (red line) to "Deák tér" (junction of all three metro lines); change to the blue line of the metro, go until the stop marked "Nyugati pu.". Then proceed as below:

If you arrive at the Western station called Nyugati pu: Take the bus number 91 just outside the train station. It will cross the Margit Bridge, and start its ascent up a hill. Get off the bus at the third stop after this bridge, cross the road, walk on downhill until you find Zivatar Street on your right. The Centre is further up the street, to your left.





# wheather conditions

**J**une in Hungary is normally quite a beautiful time. Spring has arrived, summer is waiting...

But despite all prettiness it can also be windy and rainy. Therefore, bring not only t-shirts, skirts and shorts!

# working, sleeping, eating, living

**A**s you are aware, the training module will be held at the EYCB, where everyone will also be lodged and fed :)

You will share your rooms, which have no TV but a radio and a bathroom, with one other person.

There is a computer room at the youth centre at your disposal day and night. You can be called at the centre (there are public phones on each floor) or receive faxes.

There are a couple of small shops in walking distance as well as a few pubs...

All in all a rather survivable setting we find :)

There is a garden and a sauna.

Check it out yourself: <http://www.eycb.coe.int>



# useful contact details

## *How to get in touch...*

**T**o get in touch with the team, please use the email address

[eureka@nonformality.org](mailto:eureka@nonformality.org)

or send a fax to the number

+49 30 56.82.64.92.

Please use these contact details for programme questions only, such as the political compass.

**F**or all organisational questions and issues please get in touch directly with the hosting Agency:

Ildikó Gulácsi (or Éva Járosi or Csilla Szabó)

Fon +36 1 438 1092 / 1093

Email [gulacsi.ildiko@mobilitas.hu](mailto:gulacsi.ildiko@mobilitas.hu)

You can also contact the Partnership Secretariat for organisational questions:

[dianna.osayande@coe.int](mailto:dianna.osayande@coe.int) +33 388 413077

# my personal to do list

make sure that before you leave all boxes look like this: ☒

- |   |   |
|---|---|
| <input type="checkbox"/> read this document all the way thru at least once  | around and make myself familiar with citizenship and citizenship education  |
| <input type="checkbox"/> get the visa-procedure going as quickly as possible, if needed   | <input type="checkbox"/> deciding which inspiring, exciting, danceable, entertaining music I want to take along                       |
| <input type="checkbox"/> check different travel options, compare tickets and prices   | <input type="checkbox"/> compile material for a visual exhibition presenting my organisation (flyer, poster, photo, text, leaflet...) |
| <input type="checkbox"/> reserve, book and pay for all my tickets and keep all the receipts to bring along                          | <input type="checkbox"/> find out about special migrated food or drinks   |
| <input type="checkbox"/> send an email to the Hungarian National Agency Mobilitás with all my arrival and departure dates and times | <input type="checkbox"/> replace batteries in my alarm clock  |
| <input type="checkbox"/> decide for the most stupid and most intelligent quote of a politician about Europe                         | <input type="checkbox"/> collect all important fon numbers and my mobile charger  |
| <input type="checkbox"/> do the political compass survey (if I feel like it...)   | <input type="checkbox"/> fix all loose pages in my old English dictionary   |
| <input type="checkbox"/> find out about citizenship in my country and language  | <input type="checkbox"/> organise good wheather, preferably around Budapest   |
| <input type="checkbox"/> spend some time to browse  | <input type="checkbox"/> prepare for one week of extremely good mood  |